



MAST ACADEMY

A Nationally Recognized School of Excellence

Miami-Dade County
Public Schools

Dr. Jose L. Dotres
Assistant of Schools

Dr. Michael H Gould
Principal

Attendance – Early Dismissal Procedures 2024-2025

Early dismissal only after 10:00 AM and before 2:30 PM

Permits to leave school should be on an **emergency basis only**. Parents are urged to arrange doctor, dental and other appointments at hours that are not in conflict with school hours. Parents requesting a permit for their child to leave school must present a government issued ID. No **permission-to-leave slips** will be written without a parent or guardian's signature. **No student will be released by telephone. Under no circumstances will faxes or emails be allowed to release students from school.** According to School Board Policy 5200, students will be released from school only to those individuals whose names are listed on the Emergency Student Data card and have presented a government issued ID. Furthermore, **a parent may be contacted to approve the release.** If the Emergency Student Data card is not on file, the students will not be released from school.

Students need to show the early release slip to the teachers whose periods they were absent from and need to show cause for leaving early. Acceptable documentation includes doctor's note, legal documentation, or a parent note, explaining the reason for leaving early to avoid earning a **Z (No Credit)** on assignments missed on the day the student was absent from class. Please, remember students need to have contact hours with their teachers for graduation. It's important that they are in school every day and present in all their classes.

Sincerely,

Mr. Giuseppe Semeraro
Assistant Principal for Attendance



MARITIME AND SCIENCE TECHNOLOGY ACADEMY

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